

LYME CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION
Regular Meeting
September 8, 2016
LCS Library – 6:00 PM

Call to Order by Gary Nicholson, Board of Education President, at 6:00 PM

MEMBERS PRESENT:

Gary Nicholson, President	Terry Countryman
Deanna Lothrop, Vice President	Scott Rickett
Ray McIntosh	Kathy Dyer
Lynn Reichert	Sherri Wilson, District Clerk

ADMINISTRATORS PRESENT:

Cammy Morrison, Superintendent
Barry Davis, Principal
Patricia Gibbons, Dir. of Pupil Services
Sandra Rooney, Business Official

OTHERS PRESENT: Deborah Wilkinson, Stephanie Haglin, Rebecca Countryman, Laura Williams, Eleanor VanNess

PRESENTATIONS: None at this time

CONSENT AGENDA

A motion for approval of the following items as listed under the CONSENT AGENDA is made by Kathy Dyer, and seconded by Deanna Lothrop - Motion is approved 7-0.

1. **Approval of Minutes:**

- August 11, 2016 - Regular Meeting

2. **Approval of Buildings and Grounds requests:**

- Sundays during the Fall of 2016: David Forbes, Community Resident – LCS student parking lot – to be used as a Pickle Ball Court for pick-up games, each game will last 2 hours – Removable tape and portable net will be supplied by the players; players responsible for set up and removal of these items prior to school use of lot.
- November 7, 2016 – April 24, 2017: Good News Club, Sigrid Utes – LCS Classroom – Mondays, 3:00 - 4:30 PM

3. **Conferences and Workshops:**

- August 16, 2016: Patricia Gibbons – The Customer Centered School – OCM BOCES, Syracuse, NY
- September 15-16 2016: Beth Wagenaar - Focusing on NYS Standards for ELA – Capital Region BOCES, Albany, NY
- September 15, 2016: Deborah Wilkinson – Advanced Issues for Student X-Classroom Funds – OCM BOCES, Syracuse, NY – 9:00 AM-12:00 PM

- **Approval of Financial Reports:** July/September 2016

- School Business Report – (Verbal)
- Treasurer's Report, July 2016
- General Fund Warrant #7
- GF Supplemental Fund Warrant #3
- GF Supplemental Fund Warrant #5
- School Lunch Fund Warrant #4
- Federal Fund Warrant #2
- Capital Fund Warrant #1

REGULAR AGENDA

Other Discussion and Action

1. **Public Comments:**

- Mrs. Eleanor VanNess, commented she was pleased to see the Boys' Varsity Soccer team doing so well this season.
- Mrs. Laura Williams, thanked the Board of Education for adding the JV teams to this year's Soccer Program.

2. **Ongoing Agenda Items:**

None at this time

3. **Board Information:**

September 22, 2016: JLSBA Fall Dinner – Ryan’s Lookout, Henderson, NY – Dinner, 6:00-7:15 PM; Presentation Tri-County Energy Consortium, 7:15 PM

4. **Board Information:**

- September 1, 2016: Administration, Barry Davis - Superintendent’s Conference Day – LCS Gym – 10:30 AM – 4:00 PM
- September 7, 2016: Gr. 6-12 Beginning of School Assembly, Chris Rickett – LCS Gym – 8:30 – 9:00 AM
- September 12, 2016: Gr. 6-12 Election of Class Officers/Student Council, Chris Rickett – Classrooms – 8:25 – 8:45 AM
- September 29, 2016 – Gr. 6-8 “We the People” Assembly, Chris Rickett – LCS Gym – 10:00-11:00 AM
- November 18, 2016; Jan. 20, 2017; Mar. 24, 2017; May 19, 2017; June 19, 2017 – Gr. K-5 Elementary Awards, Chris Rickett – LCS Gym – 2:15 – 2:40 PM
- November 22, 2016; Feb. 17, 2017; Apr. 13, 2017; June 12, 2017(Moving Up Celebration) – Gr. 6-8 Middle School Awards, Chris Rickett – LCS Gym – 8:45 – 9:30 AM
- December 7, 2016: Elementary Holiday Concert, Helen Timerman – LCS Gym – 6:30-7:30 PM
- December 14, 2017: Jr/Sr Holiday Ensemble Concert, Helen Timerman – LCS Gym – 6:30-8:00 PM
- March 2, 2017: Science Fair, Chris Rickett – LCS Gym – 8:30 AM – 3:00 PM; Judging, 12:30-2:10 PM; Community Viewing, 6:00-7:00 PM
- April 26, 2017: Gr. K-3 “The Rainbow Fish” Assembly, Chris Rickett – LCS Gym – 9:00-10:00 AM
- June 8, 2017: Gr. 4-5 Junie B. Jones Assembly, Chris Rickett – LCS Gym – 10:00-11:00 AM
- June 14, 2017: Flag Day Celebration, Chris Rickett – Flagpole – 8:45 - 9:15 AM

5. **Board Discussion/Action: TABLED**

Appointment of a Lyme Central School Board of Education Member as a **Lyme Youth Committee Representative**.

The Board has requested further information from the Lyme Youth Committee regarding the dates/times of the monthly meetings as well as whether or not it is a requirement that the Lyme Central School representative be a Board of Education member, or rather be any school employee.

Mrs. Wilson will obtain this information to be made available at the next Board of Education meeting on, 10/13/2016.

6. **Board Action:**

BE IT RESOLVED, that the Board of Education takes action to establish the following as a standard workday for the following positions for the purpose of determining days worked reportable to the New York State and Local Employees’ Retirement System:

<u>POSITION</u>	<u># of Hours</u>
School Business Official	eight (8) hours
Cafeteria Manager	eight (8) hours
District Clerk	eight (8) hours

Motion for approval by Deanna Lothrop, seconded by Lynn Reichert, with motion approved 7 - 0.

7. **Board Action: TABLED**

First reading of revisions made to current Lyme Central School Policies/Procedures per Madison-Oneida BOCES policy coordinator. The following policies/procedures are for review and/or approval:

- # 8102 – Graduation Credentials
- # 8103 – Selection of Valedictorian and Salutatorian
- # 8203 – College Course Offerings via Distance Learning

At the request of the Board of Education, this item has been tabled pending further revisions.

8. **Board Action:**

BE IT RESOLVED, that the Board of Education takes action to approve six (6) credit hours for Deborah Wilkinson from SUNY Oswego during the summer of 2016.

Motion for approval by Deanna Lothrop, seconded by Scott Rickett, with motion approved 7 - 0.

9. **Board Action:**

BE IT RESOLVED, that the Board of Education takes action to approve the **Administrative Internship for Deborah Wilkinson** at Lyme Central School during the 2016-2017 school year.

Motion for approval by Scott Rickett, seconded by Ray McIntosh, with motion approved 7 – 0.

10. **Board Action:**

BE IT RESOLVED, that the Board of Education takes action to approve the equipment disposal of 264 items from the IT Department deemed unusable or unwanted. A detailed list of the items has been provided for review. This approval is contingent upon approval by the Mohawk Regional Information Center Board

Motion for approval by Kathy Dyer, seconded by Deanna Lothrop, with motion approved 7 - 0.

11. Board Action:

BE IT RESOLVED, that the Board of Education takes action to accept a donation to the Lyme Central School Scholarship Fund in memory of Richard Revelle from:

- Lyme Central School Booster Club - \$25.00

Motion for approval by Scott Rickett, seconded by Lynn Reichert, with motion approved 7 - 0.

ADMINISTRATIVE REPORTS:

- Director of Pupil Services Report
- Superintendent Report
- School Health Report
- School Health Report
- Transportation Report

CORRESPONDENCE AND COMMUNICATIONS

- 12. Correspondence Log
- 13. Calendar of Events

RECOMMENDATIONS AND ACTION

14. Board Action:

Personnel Changes as listed:

- **Reduction of one(1) .5 Teacher Aid position**

A motion for approval of the following PERSONNEL CHANGES with effective dates as listed under RECOMMENDATIONS AND ACTION is made by Kathy Dyer, and seconded by Deanna Lothrop Motion is approved 4 - 0.

(A) Retirements: None at this time (If applicable, would be listed in table as below)

(B) Resignations as listed:

Name	Position	Effective Date
Cortney Skinner	1 FTE Cleaner	September 1, 2016

(C) Appointments as listed:

Name	Position	Annual Salary / Rate of Pay	Probationary Tenure Track Appointment (if applicable)	Effective Date
Tara Petrillose	Long-Term Sub Music Teacher	\$80.00 Per Day	N/A	September 1, 2016
Robert Goutremout	2016-17 JV Boys' Soccer Coach	\$2,042(2014-15 Stipend)	N/A	August 15, 2016
Jessica Rexford	1 FTE Cleaner	\$10.50 per hour	N/A	September 1, 2016
Rebecca Countryman	Substitute Teacher	\$65.00 per day	N/A	September 1, 2016

(D) PAID Coaching Appointments as listed:

Name	Fall 2016 Sports	Coaching Certification
Robert Goutremout	2016-17 JV Boys' Soccer	

Coaches possess the following [as mandated by NYSED:

- Teaching Certificate: Child Abuse / School Violence / DASA / First Aid / CPR / Concussion Workshop / Fingerprint Clearance *
- Temporary Coaching License 2nd-4th Renewal: Child Abuse / School Violence / DASA / First Aid / CPR / Concussion Workshop / Philosophies & Principals / Theories and Techniques [sport specific] / Health Sciences / Fingerprint Clearance ****

15. **Board Action:** Upon the recommendation of the Superintendent of Schools – WHEREAS, on behalf of the Lyme Central School District, two sets of the following prospective employees' fingerprints for employment have been submitted to SED, along with the signed Consent Form, and a request for conditional clearance. The following employees have received FINAL CLEARANCE from SED:

- **Tara Petrillose – Long-Term Substitute Teacher**
- **Robert Goutremout – JV Boys' Soccer Coach**
- **Jessica Rexford – Cleaner**
- **Rebecca Countryman – Substitute Teacher**

Motion for approval by Scott Rickett, seconded by Kathy Dyer, with motion approved 7 - 0.

ITEMS FOR NEXT MEETING – *October 13, 2016*

- Second read for review/approval of Policies # 8102 – Graduation Credentials; # 8103 – Selection of Valedictorian and Salutatorian; # 8203 – College Course Offerings via Distance Learning
- Teacher Data Information- to be reported on by Patricia Gibbons
- List of Presentations for the 2016-17 Board of Education meetings
- Discussion of Honor Roll Students' being recognized at Sports Banquets

EXECUTIVE SESSION: THERE WAS NO EXECUTIVE MEETING HELD

Motion for Adjournment:

There being no further business or discussion, a motion is requested to adjourn the regular meeting.

Motion was made by Deanna Lothrop, seconded by Scott Rickett, to adjourn the regular meeting, with motion approved 7 – 0. Time adjourned, 6:47 PM.

Respectfully submitted:

Sherri Wilson - District Clerk

- Supporting documents may be found in supplemental file dated, September 8, 2016
- All minutes are unofficial until approved by the Board of Education